

# ROCKOPELLI

Music Festival to benefit local music students & other charities

Bulldog Park - 183 S. West Street | Crown Point, IN

Saturday, August 24, 2024 from 4:00 - 11:00 pm

## Charity Vendor Application

Organization Name: \_\_\_\_\_ Tax ID #: \_\_\_\_\_

Organization Description: \_\_\_\_\_

Website URL: \_\_\_\_\_

Address, Zip: \_\_\_\_\_ City, State: \_\_\_\_\_

Contact Name(s): \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

### Electrical Needs

Due to limited vendor capacity in the park, we may not be able to provide electricity to each charity vendor request. Electricity cannot be guaranteed at this time.

Do you require electricity? (yes/no) \_\_\_\_\_

(Note: 110V - 20A available only. 110V-20A is similar to your typical household outlet)

### Fees

There are no fees for approved charitable organizations registered under section 501(c)3 of the Internal Revenue Code. Organizations without 501(c)3 status should submit a specialty vendor application.



All entries must be received by August 10, 2024. Contact Pam Ratajack for questions at (219) 512-3611 or [pratajack@rockopellifest.org](mailto:pratajack@rockopellifest.org).

By submitting this signed application, vendors agree to the vendor rules attached to this application.

### Indemnity and Hold Harmless Agreement

I hereby certify that I have read the Rockopelli 2024 Vendor Rules and will abide by them. I agree to hold harmless and indemnify Rockopelli, Inc., its subsidiaries, agents and assigns from any and all liability due to damage and/or theft of my/our merchandise, goods and wares, or for any personal injury to myself or to any person of whatever nature or cause. This agreement pertains to any and all damage, cold, rain, vandalism and the like. Additionally, this agreement pertains to all claims, suits, actions, debts, and costs, charges and expense, or damages of any nature arising from activities under this contract, including loss predicated on active or passive negligence by Rockopelli, Inc., its subsidiaries, agents and assigns.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# ROCKOPELLI

## 2024 Charity Vendor Application

- Applications must be received by August 10, 2024.
- Booth spaces will be assigned by the Rockopelli vendor manager or designee.
- Rockopelli may request to coordinate a specific setup time for vendors with substantial setup/unloading times.
- Rockopelli will provide charity vendors with one 6' table and (2) chairs.
- Vendors must provide their own canopy, tables, chairs and extension cords. Cords of at least 50 feet cord are recommended (grounded extension cords only). Multi-plug adapters and power strips are also discouraged. Tents shall be adequately anchored on each leg corner. Canopy leg weights or ballasts required. No stakes.
- Vendors may arrive to the park no earlier than 2:00pm. Vendors must be set up and ready for business by 4:00pm.
- Vendors may access booth space with passenger vehicle to drop off supplies, but vehicle access will close at 3:30pm. Passenger vehicles must exit festival limits by 4:00pm and cannot be parked inside the park fencing during the festival. Vehicles shall not block the access aisles during setup and tear down.
- Vendors may leave before festival end time, but vehicle access to booth space will not be available until Saturday at 11:00pm. A dolly or cart (not provided by Rockopelli) is recommended for vendors.
- Rockopelli is not responsible for any belongings, supplies or equipment left at the park overnight.
- If electricity requirement is underestimated, Rockopelli, Inc. and City of Crown Point are not liable for insufficient power supply. Additional electrical fees may apply. Submit form by August 10, 2024.
- Vendors selling food are responsible for obtaining and having available any required State or local Board of Health permits or certificates. Attach a copy of your Lake County Indiana Health Permit.
- Certificate of Liability Insurance: Proof of liability insurance is required prior to the event. Contact your insurance agent for a copy. Name Rockopelli as the additional insured. Submit form by August 10, 2024.
- Any collection and payment of taxes are the sole responsibility of the vendor or vendor representative.
- All booths must adhere to local and state fire codes.
- Vendors are responsible for leaving their area clean and taking away any trash.
- No drugs, tobacco, alcohol, fireworks or firearms allowed to be brought into the park.
- Open flames are not allowed to be used as a light source.
- No soliciting or placement of signage for other events or businesses other than your own.
- No music or live entertainment. Rockopelli will have bands performing throughout the festival.
- No raffles or silent auctions are permitted at booths.
- Rockopelli will take place rain or shine. There will be no refunds of vendor fees.

THE LOCAL FIRE MARSHAL MAY INSPECT THE SITE FOR LOCAL FIRE SAFETY COMPLIANCE. IN THE EVENT OF A FIRE SAFETY VIOLATION, THE NONCOMPLIANT VENDOR BOOTH MAY BE CLOSED UNTIL PROPER CORRECTIVE MEASURES HAVE BEEN TAKEN AND APPROVED BY THE FIRE MARSHAL OR DESIGNEE.

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I have read and agree to abide by the Rockopelli 2024 Charity Vendor Rules listed above \_\_\_\_\_ (please initial).

**Thank you for being a part of this event and supporting local nonprofits!**